

To: Development Bureau, HKSAR Government (Attn: Mr. Michael FONG)

Fax No.: 2524 9308 / Email: safetyweek2@devb.gov.hk

(Please return the duly completed Reply Proforma before 26 April 2013)

Zero Accident Declaration

Reply Proforma

(A) Participation in Zero Accident Declaration

(Please put a “√” in the appropriate box.)

- We are pleased to support the Zero Accident Declaration activity on **27 May 2013** by conducting morning assembly and making the “Zero Accident Declaration” at our own sites. **(Please fill in the particulars of the participating sites at Part (D))**

- Our organization is unable to support the Zero Accident Declaration activity.

(B) Workers’ Participation in Zero Accident Declaration Ceremony at Kai Tak

- We would like to nominate _____ (number) workers to participate in the Zero Accident Declaration Ceremony at Kai Tak on 27 May 2013. *(Note : DEVB will contact the contractor on the detailed arrangements later)*

(C) Details of Contact Person

Please contact the following person for further liaison in relation to the Zero Accident Declaration activity.

Name in Full: _____

Position in Organisation: _____

Tel. No.: _____ (Off.) / _____ (Mobile) Fax No.: _____

Email: _____

Signature: _____

Name: _____

Position: _____

Organisation: _____

(D) Particulars of participating sites

Site 1			
Contract No. / Title			
Site Address			
Estimated no. of site personnel participating in the event			
Name of contact person			
Title		Fax	
Office No.		Mobile	
Email address			
The site is willing to webcast the live image to Kai Tak Venue	Yes / No*		
The site has sheltered area for conducting the morning assembly and making the “Safety Declaration” in case of raining or adverse weather condition on 27 May 2013	Yes / No*		

Site 2			
Contract No. / Title			
Site Address			
Estimated no. of site personnel participating in the event			
Name of contact person			
Title		Fax	
Office No.		Mobile	
Email address			
The site is willing to webcast the live image to Kai Tak Venue	Yes / No*		
The site has sheltered area for conducting the morning assembly and making the “Safety Declaration” in case of raining or adverse weather condition on 27 May 2013	Yes / No*		

Site 3			
Contract No. / Title			
Site Address			
Estimated no. of site personnel participating in the event			
Name of contact person			
Title		Fax	
Office No.		Mobile	
Email address			
The site is willing to webcast the live image to Kai Tak Venue	Yes / No*		
The site has sheltered area for conducting the morning assembly and making the “Safety Declaration” in case of raining or adverse weather condition on 27 May 2013	Yes / No*		

* Please delete as appropriate